



DEVOTED CONSTRUCTION LIMITED

CIN: L45500DL2016PLC299428

NOTICE

Notice is hereby given that the 07th Annual General Meeting of **DEVOTED CONSTRUCTION LIMITED** will be held on Friday, the 29th day of September, 2023 at 02:30 P.M. at M-55, 03rd Floor, Greater Kailash-II, New Delhi-110048 to transact the following business:

Ordinary Business:

ITEM NO 1: ADOPTION OF ACCOUNTS

To receive, consider and adopt the Standalone Audited Financial Statements of the Company for the financial year ended 31st March, 2023, the reports of the Board of Directors and Auditors thereon; and

ITEM NO 2: RE-APPOINTMENT OF MR. PUSHPENDRA SURANA

To appoint a director in place of **Mr. Pushpendra Surana**, who retires by rotation at this Annual General Meeting and being eligible has offered himself for re-appointment and in this regard, pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT, pursuant to the provisions of the Section 152 of the Companies Act, 2013, Mr. Pushpendra Surana (DIN:01179041), who retires by rotation at this meeting and being eligible has offered himself for re- appointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.”

Registered Office:
M-55, 3rd Floor, Greater
Kailash II, New Delhi 110048

By order of the Board
for Devoted Construction Limited

Date: 07th September, 2023
Place: New Delhi

SD/-
Suresh Bohra
Director
DIN: 00093343



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NOTES:

1. A Member of the company entitled to attend and vote at the annual general meeting is entitled to appoint a proxy to attend and vote on a poll instead of himself/ herself and the proxy need not be a member of the company. A blank form of the proxy is enclosed. The instrument appointing the proxy should, however, be deposited at the registered office of the company duly completed not later than forty-eight hours before the commencement of the meeting. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. a member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
2. Corporate Members intending to send their authorized representatives to attend the Meeting are requested to send a certified true copy of the Board Resolution authorizing their representatives to attend and vote on their behalf at the Meeting.
3. The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, the 23rd day of September, 2023 to Friday, 29th September, 2023 (both days inclusive).
4. Members are requested:
 - i) to kindly notify the change of address, if any, to the Company/their Depository Participant.
 - ii) to bring their attendance slip along with their copy of the Annual Report in the Meeting.
 - iii) to deposit the duly completed attendance slip at the Meeting.
5. Members may use the facility of Nomination. A Nomination Form will be supplied to them on request.
6. Relevant documents referred to in the accompanying Notice and Statement are open for inspection by the members at the Registered Office of the Company on all working days except Saturdays during business hours up to the date of the Annual General Meeting.
7. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
8. The Register of Contracts or Arrangement in which Directors are interested, maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members at the AGM.
9. The copies of the Annual Reports will not be distributed at the Annual General Meeting (AGM). Members are requested to bring their copies to the meeting. The Annual Report of the Company is also available on the Company's website www.devotedconstruction.com.



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STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 ("the Act")

The following Statement sets out all material facts relating to the Ordinary Business mentioned in the accompanying Notice:

Item No 2:

Details of Directors retiring by rotation and proposed to be re-appointed and re- appointment of Non-Executive-Non-Independent Directors (Pursuant to Regulation 36(3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards Issued by the Institute of Company Secretaries of India

Name of the Director	Mr. Pushpendra Surana
DIN No.	01179041
Date of Birth	23/11/1976
Date of first Appointment	10/05/2016
Experience/Expertise in Specific Functional Areas	Mr. Pushpendra Surana is a member of Institute of Chartered Accountants of India and a practicing Chartered Accountant having experience of more than 30 years in the area of Audit, Finance and Corporate Advisory matters. He has handled various types of Audit and Consultancy work of international and domestic clients. Public sector and private sector clients, listed and unlisted companies etc. are part of his clientele including Real Estate clients. Apart from audit he also has good experience indirect taxation work. His efforts have led to the diversification of the business of the Company from trading of securities and related activities to Real Estate.
Qualification(s)	Mr. Pushpendra Surana is a member of Institute of Chartered Accountants of India (ICAI).
Directorship in other Companies	Please refer Corporate Governance Report of 2020-21.
Chairmanship/ Membership of Committees (across all public Cos.)	Please refer Corporate Governance Report of 2020-21.
Shareholding in the Company	87,000 (2.90%)
Relationship with other Directors and KMPs of the Company	Nil
No. of Board Meeting held/ Attended	Please refer Corporate Governance Report of 2021-22
Last Remuneration drawn (per annum)	Nil



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The above information may be treated as part of Statement annexed under Section 102 of the Companies Act, 2013.

For other details such as number of meetings of the board attended and amount of sitting fees drawn during 2022-23, in respect of Mr. Pushpendra Surana, Please refer Corporate Governance Report.

Registered Office:
M-55, 3rd Floor, Greater Kailash II
New Delhi 110048

By order of the Board
for Devoted Construction Limited

Date: 07.09.2023
Place: New Delhi

SD/-
Suresh Bohra
Director
DIN: 00093343



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ATTENDANCE SLIP

Please fill Attendance Slip and hand it over at the entrance of the venue.

DP-Id*		Folio No.	
Client-Id*		No. of shares	

Name and address of the Shareholder

Name and address of the Proxy holder

I/We hereby record my/our presence at the 07th Annual General Meeting of the Company held on Friday, the 29th September, 2023 at 2:30 P.M at the Corporate Office of the company at M-55, 3rd Floor, Greater Kailash-II, New Delhi-110019

Signature of Shareholder

Signature of Proxy holder

*Applicable for investors holding shares in electronic form.



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PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration), Rules, 2014]

Name of the Member's:
Registered Address:
Email-Id:
Folio No.:
DP-ID/Client-ID*:

*Applicable for shareholders holding shares in electronic form.

I/We, being the member(s) holding _____ shares of Devoted Construction Limited, of Re. 10/- each hereby appoint.

(1) Name: _____ of _____
Having e-mail id _____ or failing him

(2) Name: _____ of _____
Having e-mail id _____ or failing him

(3) Name: _____ of _____
Having e-mail id _____ or failing him

and whose signature(s) are appended in Proxy Form as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 07th Annual General Meeting of the Company, to be held on Friday the 29th September, 2023 at 2:30 P.M. at M-55, 3rd Floor, Greater Kailash-II, New Delhi -110048 and at any adjournment thereof in respect of such resolutions as are indicated overleaf:

I wish my above Proxy to vote in the manner as indicated in the Box below:

Sl. No.	Resolutions	For	Against
1.	Consider and adopt the Standalone Audited Financial Statements of the Company for the financial year ended 31 st March, 2023 the reports of the Board of Directors and Auditors thereon; and		
2.	Re-Appointment of Mr. Pushpendra Surana (DIN: 01179041), who retires by rotation.		



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Signed thisday of..... 2023

Shareholder

Signature of

Signature of first Proxy holder

Signature of second Proxy holder

Signature of third Proxy holder

Notes:

1. This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.
2. A Proxy need not be a member of the Company.
3. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
4. This is only optional. Please put a 'X' in the appropriate column against the resolution indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
5. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
6. In the case of joint holders, the signature of any one holder will be sufficient, but names of all joint holders should be stated.



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MAP TO REACH VENUE FOR AGM OF DEVOTED CONSTRUCTION LIMITED

